The Community Action Sutton & Sutton Giving COVID -19

REBUILD FUND, June 2020

The Guidance

Sutton Giving, which is a local giving partnership platform and part of Community Action Sutton, has launched the Sutton COVID-19 Voluntary and Community Sector REBUILD Fund to support local registered Charities, Community Interest Communities and constituted community organisations.

This fund brings together new and existing funding from across Sutton including: Sutton Community Fund; donations from local community groups; Sutton Council, Sutton Clinical Commissioning Group; and private sector donations. It is expected that as further funding is generated then this will be added to the fund.

*Objective of the REBUILD Fund:*

*To support organisations in redesigning their service offer to local residents and communities in the context of the challenges faced during the COVID-19 Crisis and the insight gained*

WHO CAN APPLY?

The following are the eligible organisations who can apply to the fund:

* Registered Charities
* Registered Charitable Incorporated Organisations (CIO)
* Charitable Company (limited by guarantee)
* Registered Community Interest Company (CIC)
* Constituted Community organisation or association
* Social enterprises

The following additional criteria will also be taken into account when assessing the applications:

* The activities which you are applying for funding for must be legally charitable, for the public benefit and benefit of Sutton residents.
* This fund is for organisations with an annual turnover of up to £500,000 and less than 6 months reserves but please contact us if you fall outside of this and feel that you are in an exceptional situation.
* Organisations with unrestricted reserves that equate to more than 6 months running costs of the organisation are not eligible to apply for this fund.

WHAT & WHO IS THE GRANT FOR?

For the above organisations who are:

1. Delivering services and activities to community members most impacted on by COVID -19
2. Facing challenges as they emerge from the COVID-19 crisis and require support to reinstate their service offer
3. Redesigning their service offer in line with opportunities identified during COVID-19 and who want to explore these to reach more people or reach people in different ways.
4. Keen to develop new ways of working with other organisations to meet the needs of individuals and local communities
5. Able to either provide clarity as to their organisational needs in the short term or those that are able to undertake an assessment of need based on when they see their organisations activities resuming
6. Able to show that the funding will support the resilience of their organisation

AND

* In the first instance priority will be given to organisations that provide vital community support in areas of disadvantage and who have a strong and demonstrable community reach

Other Important Criteria includes:

* The ability to show Added Social Value through your work (see the [Added Value Strategy](https://www.suttoncvs.org.uk/assets/documents/lbs-added-social-value-strateg) and [Provider Toolkit](https://www.suttoncvs.org.uk/assets/documents/lbs-added-social-value-toolkit))
* Exploring working in partnership to provide a more coordinated and holistic service offer
* Ability to show how volunteers and other assets and resources have been included as a core part of the organisation’s operating model
* Designing your services in a way that shows agility and flexibility
* Express a willingness to explore and link to the broader response and activity across Sutton in terms of COVID-19 and how your organisation/services can add value to this

AND

* Funding can also be provided to support you in generating other more substantial resources, e.g. towards consultancy support, business planning, fundraiser or a bid writer – the suggested amount for this support is £1,500.00

HOW MUCH CAN YOU APPLY FOR?

We anticipate applications to the REBUILD fund are likely to be more than the fund has available and so we would ask that you think carefully about whether you need funding from this fund or whether there is other income streams/funding you can access. Please see our Funding Booklet

The maximum amount that you can apply for will be £15,000 as a single organisational bid and £30,000 for a partnership bid

WHAT WE WILL NOT FUND

* Funds that will be used to provide grants and donations to other organisations or individuals
* Changes to be made to your operations/services that are not as a result of COVID-19
* Promoting the cause or beliefs of political or faith organisations
* Services or activities that are the core business of public sector agencies

GRANT PRIORITISATION AND DECISION MAKING

Eligible applications will be prioritised as follows:

* Small, local organisations with limited reserves.
* Organisations providing services to the most vulnerable in the community
* Organisations whose operations are in serious jeopardy.

DECISION MAKING

Timescale: The intention is to respond to eligible and successfully completed applications within 14 days of receiving the application. The application form will ask for information relating to other funding that you have received in the past from other funders and we will cross reference with other funders to check key information that they may already hold, where necessary, to speed up the process.

Assessment: Eligible applications will be reviewed on a rolling basis with a panel sitting and making decisions every two weeks. Applications submitted by the end of the day Sunday will be put forward and assessed at panel meetings within 10 days and the decision will be communicated to the applicants within 2 weeks of receipt of their application.

It may be necessary to clarify certain aspects of your application and we may contact you to discuss this.

The decision of the panel is final and there will be no appeals process so that we can expedite applications and the distribution of funds as efficiently as possible

Notification: Outcomes of all applications will be made via email

REPORTING ON GRANTS

If your application for a grant is successful, you will need to report back monthly (or quarterly depending on the request and timescale within your application) on how you have used your fund. You will be expected to complete a very quick and simple monitoring questionnaire.

The information you provide us with will be anonymised and shared with the wider community to demonstrate how funding delivers positive impacts.

This is important as this information will help us in our fundraising efforts to grow the fund.

HOW TO APPLY

1. Before you apply, please check your eligibility
2. Please answer all questions and provide short, succinct answers
3. Ensure that you give all the detail you have been asked for
4. Ensure that you give all contact details required and that they are entered correctly
5. Please don’t chase your application. We will respond to all applications via email.
6. Before applying, please read all of the above information carefully.
7. Complete the online application form [here](https://www.suttoncvs.org.uk/assets/documents/sg-covid19-rebuild-fund-applic).